

NEW FREEDOM BOROUGH COUNCIL MEETING
August 12, 2013

Meeting called to order by President Terrell at 1900 hours. Present were:

J. Blum – Council member
D. Sarpen – Council member (arri. 1919 hrs.)
E. Paules – Vice president
G. Andrews – Council member
Mayor – Jeff Halapin
T.L. Crawford – Administrator
S. Hovis - Solicitor

Other present: see attached

CALL TO ORDER

DISBURSEMENTS

General - \$ 76,468.19 Motion by J. Blum, seconded by E. Paules to approve. Motion carried.
Water - \$ 56,574.09 Motion by E. Paules, seconded by J. Blum to approve. Motion carried.
Sewer - \$ 100,240.54 Motion by J. Blum, seconded by E. Paules to approve. Motion carried.
Rec. - \$ 1,025.47 Motion by E. Paules, seconded by J. Blum to approve. Motion carried.
Comm. Ctr. - \$ 2,672.97 Motion by J. Blum, seconded by E. Paules to approve. Motion carried.

MINUTES: (June 8, 2013)

Motion by E. Paules, seconded by J. Blum to approve the minutes as presented. Motion carried.

REPORTS:

Mayor – No report. President Terrell advised a SRPC meeting will be held August 20 at 1900 hours to provide a presentation on the concept of Stewartstown Borough becoming a member of the SRPC. The meeting will provide the pros and cons of the concept. There will also be a meeting held August 29 in Stewartstown Borough to provide the information to their residents. E. Paules noted the Council members should attend and understand the different financial issues, long and short term and how costs will be calculated. E. Paules also noted there will be numerous unknown factors that will need to be considered.

Solicitor – S. Hovis advised the proposed zoning ordinance amendment for “in-law quarters permits” has been sent to YCP for review, will be on the agenda in October 2013. He noted this annual permit will be required for all in-law quarters, none will be exempt.

Personnel – E. Paules advised the committee met on 6/21/13 with the Borough Administrator to discuss the passing of the Borough clerk, P. Seward. She recommended filling the clerk position part time, and the remaining workload and duties be handled by herself and T. Calaman. Motion by J. Blum, seconded by E. Paules to approve the recommendation and offer part time employment to Brenda Portner and the remaining duties handled by T. Calaman and T.L. Crawford. E. Paules also noted another office employee is off on extended medical leave and may not return. Currently T.L. Crawford and T. Calaman are handling the duties. He reported this will be looked at a later date. E. Paules commended T.L. Crawford and T. Calaman for handling all the additional work and keeping the office functioning.

Rec. Council – M. Halapin reminded Council the Bridal Show is Sunday, August 18 at the community center. She also reported the Rec. Council recommends Ms. Jennifer Allen and Ms.

Dorothy Anderson be appointed to the Rec Council. Motion by E. Paules, seconded by J. Blum to follow the Rec. Council recommendation and appoint Ms. Allen and Ms. Anderson to the Rec. Council. Motion carried.

PUBLIC COMMENT

NF Heritage – Diane Folger present to review the street closings for the Freedom Fest. Motion by J. Blum, seconded by G. Andrews to close the streets temporarily as requested the day of Freedom Fest. Motion carried. (See attached map)She advised Council if they want to have a booth for elected officials the day of the Fest, they would welcome it at no fee. She also advised Council they have applied for a \$ 5000. grant through the York County Coalition. Boy Scout Evan Stem was present to request permission to build picnic tables to be placed at Freedom Green as his Eagle Scout project. Council requested he make a contact with the public works dept. concerning placement of the tables. Motion by J. Blum, seconded by D. Sarpen to authorize the Eagle Scout project at Freedom Green. Motion carried.

BUSINESS:

Alley Memo – Solicitor Hovis explained his memo he prepared for Council concerning adopting and vacating alleys. He answered residents' questions concerning the petition to adopt the "unnamed alleys". He advised a survey will be needed, and since most deeds reference an alley of 20 feet that will be the Right-of-way, the cartway will be determined later. He explained to the residents if a building is in the ROW it may remain but cannot be rebuilt at that location, and a ROW also means the alley could be widened at any time. Council asked the residents if they wanted the alleys in questions adopted noting these facts. The residents in attendance agreed to sign the petition for adoption which will be distributed by J. Manker. Motion by J. Blum, seconded by E. Paules to begin the process for adoption of the "unnamed alleys" with a ROW of 20 feet, and average cartway. Motion carried. T.L. Crawford reviewed 2 quotes for the survey, marking and necessary documents needed for adoption. Quotes received were; James Holley, Inc. \$ 4800., Buchart Horn, Inc. \$ 4400. Motion by E. Paules, seconded by J. Blum to accept the quote of Buchart Horn in the amount of NTE \$ 4400. Motion carried, with D. Sarpen abstaining.

Steam into History request – T.L. Crawford advised Bob Gotwols requested Council extend the time frame to install the sidewalk along their facility until mid September. His request is due to the amount of business at their location at this time of year. He is concerned about construction in the area. The developer agreement sets forth 2 months from the date of the issuance of the PA H.O.P Council noted they agreed to these terms, and there are various types of construction in the area of things they request be done, that are not requirements. J. Blum noted this was a condition of the zoning hearing and the plan approval. Motion by J. Blum, seconded by E. Paules to deny the extension. Motion carried with G. Andrews opposing. Council request a letter is sent denying the request and advising them to conduct better management of their flaggers.

Buchart Horn GIS proposal – Proposal submitted for a complete GIS map system indicating sewer and water lines at a cost of \$ 8,700. Motion by J. Blum, seconded by E. Paules to accept the Buchart Horn proposal in the amount of \$ 8,700. Motion carried.

York Excavating Payment Request – Invoice # 1315-3 \$ 48,635.28, and 13154R (retainage)

\$ 20,888.49. Motion by J. Blum, seconded by E. Paules to approve as presented. Motion carried. K. Dickmyer advised Council the project went very well and the contactors did a great job in handling water shut-offs.

OTHER:

K. Dickmyer requested Council approve the purchase of an air driven chain saw for cutting water valves and pipes. He explained the safety features, and the dangers of the old saw they are utilizing. The saw is a U.S. Saw; model ACH-GB16 at a cost of \$ 4335. which is on the co-stars program. Motion by E. Paules, seconded by D. Sarpen to approve the purchase as requested. Motion carried.

ADJORNMENT:

Motion by J. Blum, seconded by E. Paules to adjourn the meeting at 2027 hours. Motion carried.